

DRAFT

**Minutes of the 21st Century Vote Commission Sub-Committee Meeting
June 28, 2001
4:30 p.m.
Rome, GA**

Members Present

Judge Mike Bracewell
Ms. Linda Beazley
Ms. Lynn Bailey
Ms. Kathy Rogers
Ms. Linda Latimore
Ms. Gloria Champion

Members Absent

Judge Kenneth Van Horn

Staff Attendance

Mr. Bob Ray
Mr. Michael Barnes
Ms. Chrissie Rickard
Ms. Ann Hicks
Ms. Saralyn Skinner
Dr. Brit Williams

I. Call to Order

- A. Mr. Michael Barnes called the meeting to order at 4:30 p.m.

II. Review of Previous Meeting Minutes

- A. Judge Mike Bracewell made a motion to accept the minutes of the previous sub-committee meeting. Ms. Lynn Bailey seconded the motion. The motion was unanimously approved.

III. Objective of Sub-Committee

- A. Mr. Barnes explained to the sub-committee that the objective of the meeting was to create an implementation calendar of events to take place in the months preceding the November elections.

IV. Brainstorming

- A. After discussing dates and possible plans of action, the sub-committee developed a **Timeline for Implementation**, (Attachment A).
- B. The vendors in attendance expressed a concern about how much and what kind of information to supply to the cities and the voters about the equipment. A standard press pack was suggested that would provide a small picture of the equipment and a brief description of the system for the media.

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V. **Public Comments**

- A. Mr. John Sullivan suggested that Commission members be assigned to the pilot cities closest to them to keep in touch and be involved with the pilot project.

VI. **Planning of next Sub-Committee meeting**

- A. A meeting was tentatively scheduled for August 7, during the testing of a certain voting system, so that the sub-committee members would be able to witness firsthand the testing of the equipment.

VII. **Adjournment**

- A. The meeting was adjourned at 6:00 p.m.

Prepared by:

Chrissie Rickard

Approved by:

Linda Beazley, State Elections Director

Time Line for Implementation

Planning between city

And vendor **First of July through Mid-August**
(Initial contact and preliminary meeting should be held no later than July 20, 2001. Vendors should also help cities with press requests.)

Demonstration equipment available.....After August 8, 2001

Implementation Plans between Cities

And Vendors should be in place.....Mid to Late August
(Upon completion of the Implementation plan, the plan should be immediately transmitted to the SOS to be shared with all Commission members and local election officials.)

First Training of Local Election Officials

Who are participating in the Pilot.....Late August through Early September
(Deadline for this training to begin is September 7, 2001. This training should concentrate on the administrative structure of the election. Training should only be open to city election officials, county election officials, Secretary of State officials and members of the 21st Century Voting Commission.)

Candidate Qualification.....September 10-14

First Public Demonstrations.....September 20

Continuation of Election Official Training.....Mid to Late September
(This training should be on ballot design, layout and programming the Election. This training should conclude by September 30, 2001.)

Start of Voter Education Programs.....Early October
*(These programs should run throughout the month of October. They should include public demonstrations of the equipment in various locations. Voter registration drives are encouraged as part of the demonstrations before the **Registration Deadline October 9, 2001.**)*

Familiarizing Surrounding Election Officials

With DRE system assigned to Region.....Early to Mid-October
(Surrounding election officials should be invited to come and learn more about the DRE system. These officials should first be shown how to vote on the DRE then be shown how a system is programmed to run an election.)

Poll Worker Training.....Third to Fourth Week in October

Refresher Course for Poll Workers.....First of November
(These classes should be held for last minute poll workers and for those poll workers who want to be refreshed on how to operate the machines.)