

**NOTICE OF INTENT TO AMEND
GEORGIA STATE BOARD OF COSMETOLOGY,
CHAPTER 130-2, "LICENSE REQUIREMENTS,"
RULE 130-2-.06, "STUDENT AND APPRENTICE RECORDS.
AMENDED.," RULE 130-2-.09, "APPLICATION FOR APPRENTICE
LICENSE. AMENDED.," AND RULE 130-2-.11, "APPLICATION
FOR COSMETOLOGY SALON OR SHOP. AMENDED.,"
NOTICE OF PUBLIC HEARING.**

TO ALL INTERESTED PERSONS AND PARTIES:

Notice is hereby given that pursuant to the authority set forth below, the Georgia State Board of Cosmetologists, (hereinafter "Board") proposes to amend Georgia State Board of Cosmetologists, Rule 130-2-.06, "Student and Apprentice Records. Amended.," Rule 130-2-.09, "Application For Apprentice License. Amended.," and Rule 130-2-.11, "Application for Cosmetology Salon or Shop. Amended.," (hereinafter "proposed rule amendments").

This notice, together with an exact copy of the proposed rule amendments and a synopsis of the proposed rule amendments, is being mailed to all persons who have requested, in writing, that they be placed on a mailing list. A copy of this notice, an exact copy of the proposed rule amendments, and a synopsis of the proposed rule amendments may be reviewed during normal business hours of 8:00 a.m. to 5:00 p.m. Monday through Friday, except official State holidays, at the Office of the Secretary of State, Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia 31217. These documents will also be available for review on the Georgia Board of Chiropractic Examiners web page at http://www.sos.state.ga.us/plb/barber_cosmet. Copies may also be requested by contacting the State Board of Cosmetology office at 478-207-2440.

A public hearing is scheduled to begin at 10:00 a.m. on July 12, 2006 at the Professional Licensing Boards Division, 237 Coliseum Dr., Macon, GA 31217 to provide the public an opportunity to comment upon and provide input into the proposed amendments. At the public hearing anyone may present data, make a statement, comment or offer a viewpoint or argument whether orally or in writing. Lengthy statements or statements of a considerable technical or economic nature, as well as previously recorded messages, must be submitted for the official record. Oral statements should be concise and will be limited to 5 minutes per person. Additional comments should be presented in writing. Written comments are welcome. To ensure their consideration, written comments must be received on or before July 5, 2006. Written comments should be addressed to Mollie L. Fleeman, Division Director, Secretary of State, Professional Licensing Boards Division, State Board of Cosmetology, 237 Coliseum Drive, Macon, Georgia 31217. FAX: 478-207-1685.

The proposed rule amendments will be considered for adoption by the Board of Cosmetology at its meeting scheduled to begin at 10:10 a.m. on July 12, 2006, at the Professional Licensing Boards Division, 237 Coliseum Dr., Macon, GA 31217. According to the Department of Law, State of Georgia, the Georgia Board of Cosmetology has the authority to amend Rules 130-2-.06, 130-2-.09, and 130-2-.11 pursuant to authority contained in O.C.G.A. §§43-10-2, 43-10-8, 43-10-9, 43-10-11, 43-10-12, and 43-10-14.

At its meeting on May 3, 2006 the Board voted that the formulation and adoption of these amended rules do not impose excessive regulatory cost on any licensee and any cost to comply

with the proposed rules cannot be reduced by a less expensive alternative that fully accomplishes the objectives of O.C.G.A. §§43-10-2, 43-10-8, 43-10-9, 43-10-11, 43-10-12, and 43-10-14. The Board will confirm this vote at its meeting on July 12, 2006.

For further information, contact the Board office at 478-207-2440.

This notice is given in compliance with O.C.G.A. §50-13-4.

This ____ day of _____, 2006.

Mollie Fleeman
Division Director
Professional Licensing Boards

Posted: _____

**SYNOPSIS OF PROPOSED AMENDMENT BY
THE GEORGIA STATE BOARD OF COSMETOLOGY
RULE 130-2-.06 STUDENT AND APPRENTICE RECORDS.AMENDED.**

Rule 130-2-.06 Student and Apprentice Records. Amended

Purpose: Restructures the maintenance of student and apprentice records.

Main Features: Restructures the maintenance of student and apprentice records. Generally, parts (1) and (2) reflect the same requirements, except that part (2) omits the requirement of apprentice progress reports.

**DIFFERENCES BETWEEN THE EXISTING RULE AND THE PROPOSED
AMENDMENTS TO THE GEORGIA STATE BOARD OF COSMETOLOGY
STUDENT AND APPRENTICE RECORDS. AMENDED.**

[Note: underlined text is proposed to be added; lined-through text is proposed to be deleted.]

130-2-.06 Student and Apprentice Records. Amended

(1) Student Records

(a) A weekly work sheet completed and signed in black ink by the student and the instructor or the apprentice and the supervising licensee shall be kept for each student or apprentice indicating the number of hours of training in each subject. This work sheet shall be subject to review by the inspector Georgia State Board of Cosmetology at any time.

(2)(b) Student attendance records, and grades ~~and financial records must~~ shall be maintained in the on school premises by the school as part of the permanent record for each student for a period of five (5) years.

~~Licensees who supervise apprentices must maintain records on each apprentice for a period of five (5) years. These records must be accurate, complete, current and available to the Georgia State Board of Cosmetology for inspection at all times.~~

(3)(c) Progress ~~R~~-reports on students' hours, attendance, and grades and financial status shall be current and submitted by the school to the Georgia State Board of Cosmetology each January 1, April 1 and September 1. Progress reports on apprentices' hours of performance and training in the shop or salon shall be submitted to the Board by the supervising licensee on January 1, April 1, and September 1. shall be made available for inspection by the Georgia State Board of Cosmetology at all times. Should a student withdraw for any purpose, a notarized transcript of total school hours for that student shall be signed by the school's owner or manager and submitted to the Georgia State Board of Cosmetology within thirty (30) days of withdrawal.

~~(4)~~(d) Each school shall have a curriculum guide and lesson plan as used by each instructor for each course taught. Such curriculum guides and lesson plans shall be made available to the Georgia State Board of Cosmetology for inspection at all times.

(e) Certification of completed training shall be included with the examination application.

(2) Apprentice Records

(a) A weekly work sheet completed and signed in ink by the apprentice, the salon/shop owner/manager, and the training master cosmetologist shall be kept for each apprentice indicating the number of hours of training in each subject. This work sheet shall be subject to review and available to the Georgia State Board of Cosmetology for inspection at any time.

(b) Salon/shop owners/managers must maintain records on each apprentice for a period of five (5) years. These records must be accurate, complete, and available to the Georgia State Board of Cosmetology for inspection at all times.

(c) Should an apprentice change salon/shop or master cosmetologist- esthetician- nail technician, a notarized transcript of total hours accumulated shall be signed by both the salon/shop owner/manager and the master cosmetologist-esthetician-nail technician and submitted to the Georgia State Board of Cosmetology within thirty (30) days of the change.

(d) Certification of completed training shall be included with the examination application.

Authority O.C.G.A. §§ 43-10-2, 43-10-9, 43-10-12, and 43-10-14.

**SYNOPSIS OF PROPOSED AMENDMENT BY
THE GEORGIA STATE BOARD OF COSMETOLOGY
RULE 130-2-.09 APPLICATION FOR APPRENTICE LICENSE. AMENDED**

Rule 130-2-.09 Application for Apprentice License. Amended

Purpose: Changes requirements for maintenance of apprentice records, and changes the requirements for cosmetology apprentice materials, esthetics kit, and manicuring, pedicuring, and sculptured nails kits.

Main Features: Changes requirements of apprentice records, cosmetology apprentice materials, esthetics kit, and manicuring, pedicuring, and sculpted nails kits. Adds esthetic or nail technician training to the curriculum requirements for apprentice training. Provides that a student may no longer register with the board as an apprentice to earn additional credit hours required by law.

**DIFFERENCES BETWEEN THE EXISTING RULE AND THE PROPOSED
AMENDMENTS TO THE GEORGIA STATE BOARD OF COSMETOLOGY**

APPLICATION FOR COSMETOLOGY LICENSE AT THE MASTER, ESTHETICIAN
OR MANICURIST LEVEL.

[Note: underlined text is proposed to be added; lined-through text is proposed to be deleted.]

130-2-.09 Application for Apprentice License. Amended

(1) Any person at least 17 years of age desiring to train as an apprentice in a cosmetology, ~~skin care or nail care~~ salon/shop or salon, under the direct supervision of a master cosmetologist, esthetician, or nail technician, who holds a current Georgia license and has been licensed at least thirty-six (36) months, may make application for an apprentice license using the form furnished by the Georgia State Board of Cosmetology.

(2) Apprentice hours are accumulated according to the actual number of credit/clock hours of performance and training in the shop or salon after being registered with the Board as an apprentice. It is the responsibility of the salon/shop owner/manager ~~supervising master cosmetologist, esthetician or nail technician~~ to keep an accurate record of the apprentice credit/clock hours. ~~The master shall submit to the Board quarterly reports of credit hours accumulated by the apprentice.~~ Credit WILL NOT be allowed for any hours received prior to ~~registering with the Board.~~ issuance of the apprentice license.

Credit hours are defined in Rules 130-3-.02, 130-3-.06 and 130-3-.08.

(3) Apprentice training is required as follows:

Minimum No. of Months Minimum No. of Hours

Cosmetologist 18 3,000

Esthetician 18 2,000

Nail Technician 8 ~~1,000~~ 1050

(4) Each time the apprentice changes supervising master cosmetologist, esthetician or nail technician, or ~~shop/salon~~ salon/shop; a new application must be filed with the Board ~~office.~~ The salon/shop owner/manager ~~Master~~ must notify the Board that this apprentice is not training in the salon/shop under the master licensee and submit a notarized transcript of total hours accumulated by apprentice within thirty (30) days of termination of the apprenticeship. ~~under them.~~

(5) The maximum time for holding an apprentice license(s) is four (4) years.

(6) The ~~master cosmetologist~~ salon/shop owner/manager shall be required to supply each apprentice with the basic materials for the learning of cosmetology, esthetics, or ~~manicuring~~ nail technology as listed below; ~~and such~~ The master cosmetologist licensee training the apprentice is required to shall comply with all ~~sanitation~~ rules adopted by ~~this~~ the Board and shall instruct the apprentice in the importance of complying with all the ~~sanitary~~ rules and regulations of ~~this~~ the Board.

(a) The basic equipment and materials for the cosmetology apprentice shall consist of the following:

1. station (~~dresser~~ with mirror);
2. ~~sanitation~~ wet disinfection container which allows for complete submersion of cosmetology implements in a hospital grade disinfectant;
3. ~~basic combs~~; closed container for storage of disinfected implements

4. scissors; mannequin
5. razor and blades; basic combs
6. brushes; scissors/shears and thinning shears
7. rollers; razor with guard and disposable blades
8. clips; brushes
9. comb-out capes; rollers
10. perm rods; clips
11. curling iron; protective capes
12. blow dryer; disposable neck strips, disposable or reusable gloves
13. tweezers; perm rods and end papers
14. thinning shears; marcel curling iron
15. standard textbook; blow dryer
16. one (1) work book; consumable supplies for all hair services, such as hair shampoo, hair spray, conditioners, etc.
17. nail technician materials; extension materials for hair braiding
18. esthetician materials. hackle or drawing board
19. esthetics kit
20. manicuring kit
21. standard textbook
22. one (1) workbook
23. a current copy of the laws, rules, and regulations of the Georgia State Board of Cosmetology

(b) The basic equipment and materials kit for the esthetics apprentice shall consist of the following:

1. station; tweezers
2. sanitation container which allows for complete submersion of cosmetology implements in a hospital grade disinfectant; comedone extractors
3. tweezers; cleansers
4. cleansers; liquid and bar soap
5. liquid and bar soap; skin freshners (toners)
6. skin fresheners; astringent
7. astringents; moisturizers
8. comedone extractors; emollient creams
9. moisturizers; foundation
10. emollient creams; concealer
11. foundation; blusher;
12. corrective sticks; lipstick;
13. blusher; powder;
14. lipstick; eye shadow;
15. powder; mascara;
16. eyeshadow; eyeliners;
17. maseara; eyebrow pencils;
18. eye liners; professional pencil sharpener;
19. eye brow pencils; disposable sponges and applicators, q-tips, round cotton pads, rectangular rolled cotton and cotton balls; disposable gloves

20. ~~sponges~~; A current copy of the laws, rules, and regulations of the Georgia State Board of Cosmetology

21. ~~standard textbook~~;

22. ~~one (1) workbook~~.

(c) The basic ~~materials~~ equipment and kit for the ~~nail technician apprentice~~ manicuring, pedicuring, and sculptured nails shall consist of the following:

1. ~~station with adequate light~~; nail station and chair with adequate light

2. ~~sanitation container which allows for complete submersion of cosmetology implements in a hospital grade disinfectant~~; proper paraffin wax machine

3. ~~closed cotton container~~; wet disinfection container for complete submersion of implements

4. ~~manicure tray~~; sealed container with for storage of disinfected implements

5. ~~two (2) emery boards~~; supply tray

6. ~~metal pusher~~; finger bowl with nail brush

7. ~~manicure seissor~~; closed container with cotton

8. ~~buffer~~; nail implements (disinfection required)

a. steel cuticle pusher

b. metal nail file

c. manicure scissors

d. cuticle nippers

e. acrylic nippers

f. fingernail clipper

g. toenail clipper

h. spatula

i. tweezers and metal tongs

9. ~~orangewood sticks~~; nail care supplies (disposable items)

a. emery boards

b. nail buffers

c. orangewood sticks

d. foot file or paddle

e. pedicure slippers

f. toe separators

g. disposable gloves

10. ~~cuticle and acrylic nippers~~; nail polish

a. colored nail enamel

b. base coat and top coat

11. ~~nail file~~; polish remover

12. ~~finger bowl~~; cuticle remover and cuticle oil

13. ~~nail brush~~; hand cream

14. ~~spatula~~; mannequin hand and/or practice fingers

15. ~~toenail clipper~~; materials for acrylic sculptured nails

16. ~~materials for artificial nail applications for the following~~; pedicure supplies:

a. footbath

b. antiseptic foot spray

c. liquid soap

d. massage lotion

e. paraffin wax

(i) ~~sculpted nails;~~

(ii) ~~silk nail wraps.~~

~~17. nail polish.~~ A current copy of the laws, rules, and regulations of the Georgia State Board of Cosmetology

(i) ~~colored;~~

(ii) ~~base and topcoats.~~

~~18. cuticle conditioner and cuticle oil;~~

~~19. standard textbook;~~

~~20. one (1) workbook.~~

~~(7) 18.~~ Apprentice training shall include the curriculum required for students at the respective levels of cosmetology. in the respective levels of cosmetology, esthetics, or nail technician.

~~(8) A student enrolled in a Board approved school prior to July 1, 2000 may register with the Board as an apprentice for the purpose of earning additional credit hours required by law after July 1, 2000, if the student satisfies all of the following conditions:~~

~~(a) the student has graduated from a Board approved school; and~~

~~(b) the student has completed the total number of school credit hours that were required prior to July 1, 2000 to become licensed as an esthetician or nail technician in Georgia; and~~

~~(c) the student is required by law to complete additional credit hours to be eligible for examination in Georgia; and~~

~~(d) the student registers with the Board as an apprentice, and substantially complies with the provisions of this Rule with the exception of paragraph three (3) regarding the maximum number of hours for apprentice training; and~~

~~(e) the additional credit hours earned by the student while registered as an apprentice shall:~~

~~1. comply with the curriculum stated in the Rules for obtaining an esthetician or nail technician license; and~~

~~2. be completed in no more than four (4) months from the date of registration by the student as an apprentice; and~~

~~3. total no less than 250 additional credit hours in esthetics or total no less than 205 additional hours in nail care.~~

O.C.G.A. §§ 43-10-2, 43-10-9, 43-10-14.

**SYNOPSIS OF PROPOSED AMENDMENT BY
THE GEORGIA STATE BOARD OF COSMETOLOGY**

**RULE 130-2-.11 APPLICATION FOR COSMETOLOGY, ESTHETICIAN, OR
SALON/SHOP. AMENDED**

**Rule 130-2-.11 Application for Cosmetology, Esthetician, or Salon/Shop.
Amended**

Purpose: To clarify that the rules apply to both shops and salons.

Main Features: Amended to provide a uniform usage of the phrase “salon/shop;” provides that business names of salon or shops must include the word “salon” or “shop” in the business title so as to not mislead the public; provides that the salon/shop license and cosmetology sanitation rules and regulations must be displayed in the reception area, where easily visible by customers.

DIFFERENCES BETWEEN THE EXISTING RULE AND THE PROPOSED
AMENDMENTS TO THE GEORGIA STATE BOARD OF COSMETOLOGY
APPLICATION FOR COSMETOLOGY, OR SALON/SHOP. AMENDED.

[Note: underlined text is proposed to be added; lined-through text is proposed to be deleted.]

130-2-.11 Application for Cosmetology, ~~Esthetician, or Manicurist Shop or Salon License.~~ Salon/Shop Amended.

- (1) Any person or person desiring to operated a ~~shop/salon~~ salon/shop which offers and performs cosmetology services shall ~~make~~ submit an application for a license using the form furnished by the Georgia State Board of Cosmetology and shall meet all the requirements of the law and the requirements of the Board.
- (2) Any ~~shop or salon~~ salon/shop must be registered with the Board prior to its opening. Change of salon ~~or /shop~~ ownership or change in the tenant leasing must be registered with the Board by filing an application for licensure within thirty (30) days of the purchase of said salon ~~or /shop~~. Business names of ~~shop or salon~~ salon/shop shall include the word salon or shop and must shall not contain terms which would tend to mislead the public as to the operation of cosmetology establishment.
- (3) ~~The Shop or salon~~ salon/shop license ~~must shall~~ be displayed in a ~~conspicuous place in the reception area of the registered shop or salon.~~ salon/shop so as to be easily read by customers and available for inspection by the Board at all times.
- (4) It shall be ~~unlawful~~ prohibited to allow pets in ~~shops or salons,~~ salons/shops except guide and assistance dogs as permitted under Title 30 Of the Georgia Code.
- (5) ~~Shops or salons~~ Salons/shops shall comply with the rules for sanitation, health and disinfectants in Chapter 130-5 of the Rules of Georgia State Board of Cosmetology.
- (6) ~~Sanitary rules and regulations governing cosmetology shops in the State of Georgia shall be posted in a conspicuous place in the shop or salon so as to be easily read by customers.~~

Authority O.C.G.A. §§43-10-2, 43-10-8, and 43-10-11