

**NOTICE OF INTENT TO AMEND THE RULES TO THE
GEORGIA BOARD OF CHIROPRACTIC EXAMINERS,
BOARD RULE 100-5-.04 APPLICATION FOR APPROVAL AND
RESPONSIBILITIES OF PROVIDERS., AND
NOTICE OF PUBLIC HEARING.**

TO ALL INTERESTED PERSONS AND PARTIES:

Notice is hereby given that pursuant to the authority set forth below, the Georgia Board of Chiropractic Examiners, (hereinafter "Board") proposes to amend Rule 100-5-.04 *Application for Approval and Responsibilities of Providers* (hereinafter "proposed rule amendment").

This notice, together with an exact copy of the proposed rule amendment and a synopsis of the proposed rule amendment, is being mailed to all persons who have requested, in writing, that they be placed on a mailing list. A copy of this notice, an exact copy of the proposed rule amendment, and a synopsis of the proposed rule amendment may be reviewed during normal business hours of 8:00 a.m. to 5:30 p.m. Monday through Friday, except official State holidays, at the Office of the Secretary of State, Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia 31217. These documents will also be available for review on the Georgia Board of Chiropractic Examiners web page at <http://www.sos.ga.gov/plb/chiropractic>. Copies may also be requested by contacting the Georgia Board of Chiropractic Examiners office at 478-207-2440.

A public hearing is scheduled to begin at 10:00 a.m. on November 19, 2009 at the Professional Licensing Boards Division, 237 Coliseum Dr., Macon, GA 31217 to provide the public an opportunity to comment upon and provide input into the proposed rule amendments. At the public hearing anyone may present data, make a statement, comment or offer a viewpoint or argument whether orally or in writing. Lengthy statements or statements of a considerable technical or economic nature, as well as previously recorded messages, must be submitted for the official record. Oral statements should be concise and will be limited to 5 minutes per person. Additional comments should be presented in writing. Written comments are welcome. To ensure their consideration, written comments must be received on or before November 12, 2009. Written comments should be addressed to Randall Vaughn, Division Director, Secretary of State, Professional Licensing Boards Division, Georgia Board of Chiropractic Examiners, 237 Coliseum Drive, Macon, Georgia 31217. FAX: 866/888-1304.

The proposed rule amendments will be considered for adoption by the Georgia Board of Chiropractic Examiners at its meeting scheduled to begin at 10:05 a.m. on November 19, 2009, at the Professional Licensing Boards Division, 237 Coliseum Dr., Macon, GA 31217. According to the Department of Law, State of Georgia, the Georgia Board of Chiropractic Examiners has the authority to add this new rule pursuant to authority contained in O.C.G.A. §§ 43-1-25, 43-9-6.1, and 43-9-11.

At its meeting on September 24, 2009 meeting, the Board voted that the formulation and adoption of this new rule does not impose excessive regulatory cost on any licensee and any cost

to comply with the proposed rule cannot be reduced by a less expensive alternative that fully accomplishes the objectives of O.C.G.A. §§43-1-25, 43-9-6.1, and 43-9-11.

Also, at its meeting on September 24, 2009 the Board voted that it is not legal or feasible to meet the objectives of O.C.G.A. §§ 43-1-25, 43-9-6.1, and 43-9-11 to adopt or implement differing actions for businesses as listed at O.C.G.A. §50-13-4(a)(3)(A), (B), (C) and (D). The formulation and adoption of this rule will impact every licensee in the same manner and each licensee is independently licensed, owned and operated and dominant in the field of chiropractic.

For further information, contact the Board office at 478-207-2440.

This notice is given in compliance with O.C.G.A. §50-13-4.

This 19th day of October, 2009.



Randall D. Vaughn
Division Director
Professional Licensing Boards

Posted: October 19, 2009

**SYNOPSIS OF THE PROPOSED RULE AMENDMENT OF
THE GEORGIA BOARD OF CHIROPRACTIC EXAMINERS
BOARD RULE 100-5-.04 APPLICATION FOR APPROVAL AND
RESPONSIBILITIES OF PROVIDERS.**

Purpose: Adds requirements for continuing education providers.

Main Features: Requires continue education providers to list a board approval number on CE certificates given to licensees who attend their courses.

**DIFFERENCES OF THE PROPOSED RULE AMENDMENT OF
THE GEORGIA BOARD OF CHIROPRACTIC EXAMINERS
BOARD RULE 100-4-.04 APPLICATION FOR APPROVAL AND
RESPONSIBILITIES OF PROVIDERS.**

NOTE: Struck through text is proposed to be deleted. Underlined text is proposed to be added.

100-5-.04 Application for Approval and Responsibilities of Providers.

- (1) Chiropractic Colleges and/or schools accredited by the Commission on Chiropractic Education are awarded blanket approval to provide continuing education programs on topics which fall within the current scope of practice in Georgia.
- (2) Professional associations (Georgia Chiropractic Association and Georgia Council on Chiropractic or their subsequent organizations) in Georgia are awarded blanket approval to provide continuing education programs on topics which fall within the current scope of practice in Georgia.
- (3) All continuing education providers must assure that the courses taught are on a topic in compliance with the current scope of practice
- (4) All other continuing education providers must apply for approval by the Georgia Board and must provide the following information to the board for consideration:
 1. Each sponsor or provider shall have an administrator whose responsibility is to maintain the criteria for quality in programming.
 2. Providers shall use qualified personnel to develop and present the programs, which shall utilize appropriate instructional materials and resources.
 3. Providers shall provide to the Board adequate advanced promotional information, material about target audiences, program content, and faculty credentials.
 4. Providers shall provide a means of registration of the participants at each program and maintain a record of attendance for a period of three years from the date of the program.
 5. Providers shall develop policies and procedures for the management of grievances.
- (5) All continuing education providers seeking approval of the continuing education program by the Georgia Board of Chiropractic Examiners shall submit a Program Approval Form for each program presented. These forms should be submitted 60 days in advance of the program to be considered for approval.
- (6) Providers shall provide each participant with adequate documentation of his/her successful completion of the program. The documentation shall include but is not limited to:

(i) Name and license number of participant;

(ii) Name of provider;

(iii) Name and title of program;

(iv) Hours/CEU's completed;

(v) Date of completion; and

(vi) Authorizing signature; and

(vii) Board issued program approval number.

(7) Per O.C.G.A. § 43-9-11, the Georgia Board of Chiropractic Examiners reserves the right to audit and/or deny any continuing education provider who does not meet the criteria, laws, rules and regulations of the board pertaining to continuing education.

(8) The Board reserves the right for its representative to attend or conduct any on-sight audit of any continuing education program. Any fees associated with such audit must be waived by the provider. No continuing education credit would be awarded for such participation.

Authority O.C.G.A. §§ 43-1-25, 43-9-6.1, and 43-9-11