

A Resolution
No. 329-96

A RESOLUTION ESTABLISHING A RECORDS MANAGEMENT PROGRAM FOR THE
COLUMBUS CONSOLIDATED GOVERNMENT.

WHEREAS, operations of the Columbus Consolidated Government involve official actions, transactions, and proceedings that need to be recorded for legal purposes in compliance with local, state or federal statutes; and,

WHEREAS, there are various departments of the Columbus Consolidated Government that are responsible for the safekeeping and safeguarding of the written accounts of these actions and proceedings; and,

WHEREAS, certain constitutional officers such as the Tax Commissioner, Clerk of the Superior Court, Sheriff, Probate Judge, and other legally constituted offices have established records management programs for their offices; and,

WHEREAS, a formal, organized records management program needs to be established to ensure that all other official documents for which the Columbus Consolidated Government is responsible are properly stored and readily available for retrieval by interested parties; and,

NOW THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY
RESOLVES AS FOLLOWS:

That the City Manager and Clerk of Council, according to guidelines, develop and establish a formal records management program for the Columbus Consolidated Government.

Introduced at a regular meeting of the Council of Columbus, Georgia, held on the 18th day of June, 1996, and adopted at said meeting by the affirmative vote of nine members of said Council.

Councilor Allen voting	YES
Councilor Batastini voting	ABSENT
Councilor Chester voting	YES
Councilor Land voting	YES
Councilor McClung voting	YES
Councilor McDaniel voting	YES
Councilor Rodgers voting	YES
Councilor Suber voting	YES
Councilor Turner voting	YES
Councilor Woodson voting	YES

Sandra T. Davis, Deputy Clerk

Bobby G. Peters, Mayor