Emergency Supplies Stockpile Checklist

The following supplies should be on hand in case of an emergency. These supplies should be inventoried on a regular basis. *Items which may not be kept on hand but a supplier should be identified.

ITEM	LOCATION/SOURCE	QTY	DATE CHECKED
Safety:			
Aprons			
Caution Tape			
First Aid Kits			
Flashlights			
Gloves, Cotton			
Gloves, Nitrile			
Goggles (safety)			
Signage			
General Supplies:			
Batteries			
Battery powered radio			
Cell Phone*			
Extension cords (3-wire, grounded, 50 ft.)			
Petty Cash (with change)			
Walkie-talkies*			
Cleanup:			
Brooms			
Brushes, soft, white			
Buckets (mop)			
Disinfectant			
Dust pans			
Garbage bags			
Garbage cans			
Hose, water			
Mops			
Rags			
Sponges			

ITEM	LOCATION/SOURCE	QTY	DATE CHECKED
Protection:			
Aluminum Foil			
Plastic Bags – Freezer			
Plastic sheeting			
Tarps			
Documentation Supplies			
Camera and Film			
Clipboards			
Labels, Adhesive			
Markers, Permanent			
Notepads			
P-slips			
Pens/pencils			
Tags			
Packing & Transporting			
Book trucks/carts			
Boxes, cardboard			
Buckets, plastic			
Crates, plastic (milk)			
Duct Tape			
Labels, adhesive			
Paper, freezer or waxed			
Pallets*			
Scissors			
Trays, plastic (bread)			
Drying Supplies			
Clothesline (30 lb. monofilament or nylon)			
Clothes pins, plastic			
Dehumidifiers*			
Fans			
Paper for interleaving (paper towels or unprinted newsprint)			
Paper, Freezer			
Paper, Waxed			

ITEM	LOCATION/SOURCE	QTY	DATE CHECKED
Tools & Equipment			
Crowbar			
Generator, portable*			
Hammers			
Hand saw			
Ladders			
Lights, shop*			
Moisture Meter*			
Nails, assorted sizes			
Pliers - Regular			
Pliers - Needlenose			
Plywood, assorted sizes*			
Screwdrivers			
Screwdrivers, Philips			
Shovel			
Tape Measures			
Utility Knives & Blades			
Wet/Dry Vacuum*			
Wire Cutters*			
Wrenches			