

DIRECT LINE: 478-207-2440 * 478-207-1633 Fax

Georgia State Board of Occupational Therapy

Continuing Education January 1, 2006

**Rule: 671-3-.08 Renewal of License/Penalties/Continuing Education (“CE”)
Effective May 2005 *** www.sos.state.ga.us/plb/ot**

671-3-.08 (5): A minimum of twenty-four (24) contact clock hours of continuing education related to occupational therapy practice is required for renewal. At least sixteen (16) hours must be related to direct “hands on” patient care. A minimum of two (2) hours must be in the ethics of occupational therapy practice. Up to eight (8) hours may be in related area such as administration, supervision, education, documentation, quality assurance, ethics, research methods, professional presentations, and providing Level II fieldwork supervision. Please refer to Board rule 671-3-.08 for additional information.

Renewals are due by March 31st of every even numbered year. A person licensed initially during the second year of the biennium is not required to meet the CE requirements for that renewal period (i.e. April 1, Odd Years – March 31, Even Years).

Please refer to Board Rule 671-3-.08(10) (a-f) “Documentation of continuing education which the Board deems as acceptable proof of completion includes the following:” for additional information.

The procedure for responding to the Board for verification that you have met the continuing education requirements for the biennium renewal year is:

- (a) Respond appropriately to renewal questionnaire
- (b) Retain documentation in personal files and submit to the Board **ONLY** if selected for an audit.
- (c) Maintain documentation of CE hours for no less than three (3) years from the beginning date of the licensure period.